

# UCCSN Board of Regents' Meeting Minutes October 27-28, 1961

10-27-1961

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UNIVERSITY OF NEVADA

BOARD OF REGENTS

October 27, 1961

The Board of Regents met in regular session in room 205, Morrill Hall, Reno Campus, on Friday, October 27, 1961. Present: Regents Anderson, Arnold, Broadbent, Crumley, Elwell, Germain, Grant, Lombardi, Magee; Business Manager Humphrey, Engineer Rogers, Vice President Young, and President Armstrong. Mr. Porter was present as Legal Advisor. Mr. Baker of the State Planning Board staff was present for items of business pertaining to the building program. Student Body President Paul Bible, Associated Women Student President Beverly Roberson and Sagebrush Editor Toddene Watkins were present as observers. These Student Body Officers were introduced by Mr. Grant during the course of the meeting. Reporters Laxalt and Bean covered the meeting for the Press.

The meeting was called to order at 9:20 A.M. by Chairman Grant.

1. Minutes of Previous Meeting

Motion by Mr. Arnold, seconded by Mr. Crumley, carried  
unanimously that the minutes of the meeting of September 9,  
1961 be approved.

2. Approval of Check Registers

President Armstrong presented, with his recommendation for  
approval, list of Registers submitted by the Business  
Manager, as attached.

Motion by Mr. Arnold, seconded by Mr. Elwell, carried  
unanimously by roll call vote that the Check Registers be  
approved.

3. Transfer of Budgeted Funds

President Armstrong presented, with this recommendation for  
approval, the following requests for transfer of budgeted  
funds, as submitted by the Business Manager:

a) From Correspondence Division to Title VIII and

Vocational Education ----- \$3,000.00

From Evening Division to Title VIII and

Vocational Education ----- 100.00

From Evening Division to Title VIII and

Vocational Education ----- 900.00

To comply with terms of Memorandum of Understanding covering work assignment of Mr. Vernon Howard for 1961-62.

b) From Business Manager, Miscellaneous Operating to

Central Office Services, Office Equipment ---- 50.00

To acquire used Verifax machine which was originally purchased jointly by the two divisions.

c) From Property and Fidelity Insurance (General

Expense) to Auto Repair in lieu of insurance

(B & G, Reno) ----- \$2,500.00

To establish self-insurance account for repair or replacement of vehicles which have been damaged in such a way that comprehensive or collision insurance would apply.

d) From Curtiss-Wright Corporation Gift to the following accounts:

Mackay Statue Sales -----	\$ 269.76
Nevada Constitution Sales ----	411.25
P. A. Condos Gift -----	162.76
Mackay School of Mines Project #1,	
Turbo-Dynamics -----	5,156.82 \$6,000.59

To reimburse accounts which have been overdrafted and which do not have income sources.

e) From High School Relations, Travel, to Registrar and Admissions, Travel ----- Total Balance

From High School Relations, Operating, to Registrar and Admissions, Operating - Miscellaneous ----- Total Balance

To consolidate High School Relations with Registrar and Admissions budget.

f) From Nursing Institute to President's Discretionary Fund ----- \$ 431.49

To close account established in March 1957 to meet expenses of a Nursing Institute.

Motion by Mr. Arnold, seconded by Dr. Lombardi, carried unanimously by roll call vote that the above transfers be approved.

#### 4. Gifts, Grants and Awards

Gifts, grants and awards which had been received by the University were presented by President Armstrong with his recommendation that they be accepted, as follows:

##### Miscellaneous

From Mrs. Verne F. Wedekind, Reno - framed picture of the Normal School graduating class of 1900.

From Bollingen Foundation, New York - Volume 4, Collected Works of C. G. Jung, "Freud and Psychoanalysis", Bollingen Series XX and "The Living Symbol" by Gerhard Adler, Bollingen Series LXIII, for the Library.

From Miss Edith L. St. Cyr, Fallon - National Education Association publications and World War II newspapers, for the Library.

From Dr. Fred Anderson, Reno - \$10 for purchase of a book for the Nuclear Engineering Department in memory of Judge A. J. Maestretti, for the Library.

From Harold's Club, Reno - copy of "I Want to Quit Winners", for the Library.

From Edwin J. Beinecke, New York - copy of Volume V of the Catalogue of the Stevenson Collection, compiled by George L. Mc Kay, for the Library.

From Miss Maureen Dane, Las Vegas - 35 volumes of modern fiction for the Southern Regional Division Library.

From Dr. James R. Dickinson, Las Vegas - English books and manuals valued at \$65 for the Southern Regional Division Library.

From Paul C. Harris, North Las Vegas - 5 volumes in speech and drama, for the Southern Regional Division Library.

From Mr. and Mrs. Charles Labbe, Las Vegas - 15 volumes of Law books for the Southern Regional Division Library.

From Mrs. Zelda Smith, Boulder City - 6 volumes of the Artemisia, for the Southern Regional Division Library.

From Mr. A. C. Grant, Las Vegas - copy of "Life's Pictorial Atlas of the World", for the Southern Regional Division Library.

From the Ed & Mary Von Tobel Foundation, Incorporated, Las Vegas - \$500 to purchase reference materials in the fields of Mathematics and Physics, for the Southern Regional Division Library.

From the Women's Auxiliary to the Clark County Medical Society, Las Vegas - \$1,125 to be used for the purchase of periodicals in the Biological Sciences, for the Southern Regional Division Science Department.

From the Western Operations Exploration Department of the Standard Oil Company of California - a microfilm of three M. A. theses on Geological subjects for the Mackay School of Mines Library.

From Mrs. William Bourne Wood, Reno - her husband's tech-

nical library valued at approximately \$150, for the Mackay School of Mines Library.

From Mrs. Emory M. Marshall, Genoa - a collection of 45 technical books, and field and drafting equipment valued at approximately \$135, for the Mackay School of Mines Library.

From Darrell B. Lamaire, Tuba City, Arizona - a Mercury Detector to be used by faculty and students in Laboratory work, for the Mackay School of Mines.

From the Idaho Mining Corporation, Reno - \$150 for the Mackay School of Mines Discretionary Fund.

From Dr. Aleksis von Volborth - four extensive collections of rocks and minerals which he collected in Finland, Sweden, Austria and Italy over a period of 15 years, valued at approximately \$5400, for the Mackay School of Mines Museum.

From the Nevada Division of the American Cancer Society, Reno - \$10.49 which represents a balance of a gift of \$100 made to the Orvis School of Nursing for purchase of technical books and journals.



From Mr. Ed Robin, Reno - 110 albums of opera and popular music records for the Audio-Visual Department.

From the Pearl Brewing Company, San Antonio, Texas - copy of the original Seth Eastman sketchbook, published by the University of Texas Press, for the Art Department.

From the Ladies' Auxiliary of the Nevada Branch of the Sacramento Section of American Society of Civil Engineering - \$100 for the Boardman-Bixby Memorial Library in Civil Engineering.

#### Scholarships

From Bruce R. Thompson, Reno - \$100 to cover the R. C. Thompson scholarship.

From Mrs. H. L. Klute, Reno - \$300 to be used to cover the Klute Scholarship in Foreign Languages.

From Sparks Rotary Club - \$100 to be used as a scholarship for the academic year 1961-62.

From the New China Club, Reno - \$500 to cover the New China Club Scholarship for the Fall semester, 1961.

From the Reno Elks Club - \$250 as a special scholarship to Frieda Nannini.

From Sparks High School Student Body - \$200 to be used for two scholarships of \$100 each.

From Carson City Rotary Club - \$100 as a special scholarship for Ed Johnson.

From Joseph H. Robertson, College of Agriculture - \$25 for the Charles E. Fleming Scholarship Fund.

From the University Scholarship Foundation, Beverly Hills, California - \$150 as a special scholarship in the Art Department.

From the Fallon Rotary Club - \$200 to cover two special scholarships.

From the Las Vegas Sun - \$500 to cover a special circulation award.

From the Nevada State Nurses Association, District #1,  
Reno - \$250 to cover the Nevada State Nurses Association,  
District #1 Scholarship.

From Vista Rock Products, Sparks - \$200 to cover the Vista  
Rock Products Scholarship.

From Emporium of Music, Reno - \$100 to cover the Emporium  
of Music Scholarship.

From Rebekah Assembly of Nevada, Reno - \$100 to cover the  
Rebekah Assembly Scholarship.

From the Security National Bank, Carson City Branch, Carson  
City - \$100 to be used as a scholarship for Mike Griffin.

From Professor I. J. Sandorf - \$30 to cover voice lessons  
for George Lundgren.

From the American Association of University Women, China  
Lake Branch, California - \$100 as a special scholarship  
for Marian Snearly.

From the Nevada State Press Association, Reno - \$250 to cover the Nevada Press Association Scholarship.

From Sparks 20-30 Club, Sparks - \$200 to cover the Sparks 20-30 Club Scholarship.

From Sears Roebuck Foundation, Chicago - \$1200 to provide scholarship aid for four students in Home Economics and Agriculture.

From the State Farmers of American Standard Oil Scholarship Fund - \$300 to be used as a scholarship for Alfred Wright.

From the Sparks Lions Club, Sparks - \$100 to be used as a scholarship for Miss Jean Pagni.

From Deseret News Publishing Company, Las Vegas - \$425 to be used as a scholarship for Glenn A. Hafen, at the Southern Regional Division Campus.

From Anderson Dairy Incorporated, North Las Vegas - \$200 to be used as a scholarship for Merlin L. Leavitt, at the Southern Regional Division Campus.

From the Las Vegas Sun, Las Vegas - \$1,750 to cover four  
Las Vegas Sun Scholarships.

From Las Vegas Chapter Executives' Secretaries, Incorporated  
- \$200 to cover their scholarship for the Fall semester 1961  
at Nevada Southern.

From Beta Sigma Phi, Las Vegas - \$250 as a special scholar-  
ship for Louise Buchanon.

From Sears Roebuck Foundation - \$250 to be used as a special  
scholarship at Nevada Southern.

#### Awards

From "A Friend of the Theatre" - \$100 and a plaque to estab-  
lish "The Edwin Booth Award for Service to the Theatre",  
under the following conditions:

#### I THE AWARD

The Award shall consist of two parts, the first of  
which shall be the inscription of the winner's name and  
the date on the plaque supplied by the donor. This

plaque shall remain the property of and in the possession of the Speech-and-Drama Department of the University of Nevada, and shall be prominently displayed.

The second part of the Award shall be a suitably printed or engraved certificate to be presented to the winner, and a cash prize. The cash prize shall consist of the donor's annual contribution, less expenditures for engraving of the plaque and preparation of the certificate, which shall be the responsibility of the Awarding Committee.

## II ELIGIBILITY

Any person whomsoever who, during the school year, has participated in a production under the auspices of the Speech-and-Drama Department of the University of Nevada, in any capacity except that of Faculty Director, whether for academic credit or not, shall be eligible for that year's Award. There is no limit to the number of times an individual may receive the Award.

## III SELECTION

Selection of a winner of each year's Award shall be the responsibility of the Faculty Directors who have directed productions during that school year. The Directors shall decide among themselves, in secret, upon the person whose service has been most valuable to the University Theatre during the year.

#### IV PRINCIPLES

The winner shall be selected with the following principles of service in mind:

1. Artistry
2. Efficiency
3. Subordination

The Awarding Committee shall take into consideration an individual's work in the theatre throughout the entire school year. Since the Award is not charity, no account should be taken of "need".

#### V PRESENTATION

The Award shall be presented to the winner immed-

ately following the curtain calls of the last performance of the final production of the season. The Awarding Committee shall choose one of their number to make the presentation. That Director shall make appropriate remarks concerning the history of the Award and the fitness of the winner to receive it.

From Springer, Mc Kissick and Hug Law Offices, Reno - a Graduate Study Award in the amount of \$500 per year under the following conditions:

Name of Award: The Springer, Mc Kissick and Hug Graduate Study Award.

Amount: \$500.00

Awarded to: The outstanding graduating Senior student based upon scholastic achievement, achievement in student activities and other phases of the University program, leadership and character.

Purpose: To encourage and assist the recip-



ient to further his studies in a  
Graduate School or Medical, Dental  
or Law School.

Method of Payment: Payment is to be made by the Uni-  
versity of Nevada to the Graduate  
School chosen by the recipient. The  
funds are to be released to the stu-  
dent by the Graduate School in equal  
amounts each semester or quarter  
during the first year of study.

Nature of Award: This award is to be an annual Award.

Donors: The award is given by Springer,  
Mc Kissick & Hug, a Reno Law Firm  
composed of Charles E. Springer,  
Howard F. Mc Kissick, Jr., and  
Procter Hug, Jr., all University of  
Nevada graduates.

Time Award Made: The Award is to be made at the grad-  
uation exercises in June of each  
year commencing June, 1962.

Alternate: It is requested that an alternate recipient be selected in the event that the initial recipient does not attend a Graduate School and utilize the Award.

## Grants

From the Department of Health, Education and Welfare, Washington, D. C. - \$7,554 as the first extension for support of a research project, "Studies on Alfalfa Saponins", under the direction of Dr. Robert J. Morris, Department of Chemistry.

From the National Science Foundation, Washington, D. C. - \$13,600 for support of research entitled, "Heterochromatic Interference in Dispersion Measurements", under the direction of Dr. R. Edwin Worley, Department of Physics.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously that the gifts be accepted and the Secretary write an appropriate note of thanks to each donor.

## 5. Bid Opening

A meeting to open bids was held in room 205, Morrill Hall, at 2:00 P.M., on Wednesday, September 6, 1961. Present were Assistant Business Manager Hattori, Assistant Engineer Whalen, and representatives of bidding firms. Bid notice had duly appeared in local papers for REMODEL SHOWER ROOMS, ARTEMISIA HALL, UNIVERSITY OF NEVADA, RENO, NEVADA.

Bids were received and opened by Mr. Hattori as follows:

A-Dee Construction Company - accompanied by cashier's check in the amount of \$700.00

Base Bid	\$12,699.00
Alternate No. 1	550.00

Pagni Brothers Construction Company - accompanied by bid bond.

Base Bid	\$20,076.25
Alternate No. 1	620.00

Harrington Construction Company - accompanied by bid

bond.

Base Bid	\$19,653.00
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Alternate No. 1	778.00
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It is recommended that all bids be rejected, since all are above the estimate prepared by the University Engineer's Office, and funds are not available to accomplish this work.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved: /s/ Neil D. Humphrey, Business Manager

/s/ Charles J. Armstrong, President

Mr. Rogers explained that the present plan is to use University personnel to accomplish the necessary work.

Motion by Dr. Lombardi, seconded by Mr. Broadbent, carried unanimously that the above action be ratified.

President Armstrong presented with his recommendation for approval a policy approved by the University Council on May 19, 1961 for Compensated Outside Professional Services by Faculty Members. A Faculty Committee, headed by Professor Thomas Martin, was broken into groups to consider various areas, and after many meetings, agreed and reported to the University Council, where certain minor changes were made. It was again referred to the Committee, reviewed by the University Council and by the Academic Committee, and approved in its present form. The University Council ruled that it does not require vote by the faculty.

Motion by Mr. Arnold, seconded by Dr. Lombardi, carried unanimously that action be deferred until Deputy Attorney General Porter has had opportunity to review the policy statement.

## 7. Refund Policy for Students

President Armstrong called attention to the refund policy adopted by the Board of Regents and published in the University catalog which provides for refund of consolidated fee and non-resident tuition on a sliding scale, but which does

not provide for exceptional cases. President Armstrong recommended that authority be granted to the University Administration to make full refund in certain instances, such as death of a parent or receipt of draft notice for immediate report, etc.

Motion by Mr. Crumley, seconded by Mr. Elwell, carried unanimously that the recommendation for authority to make exceptions to the rule be approved in principle with details to be worked out with Mr. Porter and Mr. Humphrey.

President Armstrong asked for approval of cases which had been referred to him early in the semester for students who had received draft notices and to whom full refund had been granted.

Motion by Mr. Elwell, seconded by Dr. Lombardi, carried unanimously that the Board of Regents ratify the action taken by the President in granting refunds as stated above.

#### 8. Financial Statement of the Business Manager 1960-61

Consideration of this report was deferred at the last meeting to give more opportunity for the Regents to study the

statement. Mr. Humphrey explained parts of the report and answered specific questions of the Regents, also suggested certain changes for future reports. He discussed inventory records now in process and in cooperation with the State Purchasing Director Brooks for the entire University. Formerly, inventory records have been made by each Department separately.

Motion by Dr. Lombardi, seconded by Mrs. Magee, carried unanimously that the Financial Statement of the Business Manager for the period July 1, 1960 to June 30, 1961 be accepted.

#### 9. Compensated Outside Professional Services Policy

Mr. Porter reported that he had now reviewed the policy and that it met with his approval.

Motion by Mr. Elwell, seconded by Mr. Broadbent, carried unanimously that the policy, as follows, be adopted:

Compensated Outside Professional Services

by Faculty Members

Approved by University Council, May 19, 1961

1. This statement of policy governs professional activities outside of the faculty member's official duties as an employee of the University. It does not apply to services performed for the University or any sub-division thereof, or to work on projects or programs over which the University has jurisdiction.
  
2. In order that a faculty member of the University may keep abreast of progress in his field of knowledge, it is desirable that he engage in research or other scholarly activities and that he have the opportunity to engage in private consulting work. Activities of this nature should tend to improve and broaden the professional knowledge and competency of the individual and should bring prestige to the individual and to the University. Performance by a faculty member of outside professional or scholarly services for compensation, within his subject matter field, is therefore recognized as a legitimate activity unless it is prohibited by the terms of his appointment.
  
3. Specific limitations on the amount and kind of compensated outside professional services are omitted from



this statement on the assumption that the members of the faculty will always place the interests of the University first and will act in a professional manner in relation to such outside activities.

4. Compensated outside professional services by a faculty member are restricted at all times to engagements which do not interfere with the performance of his academic duties, which are not of a purely routine nature, and which are in keeping with the dignity and standing of his position and profession. When compensated services are such as to interfere with assigned University duties, they may be undertaken only on a leave of absence (or pro rata) basis, without University salary, for the period involved.

5. A faculty member engaged in providing compensated outside professional services shall inform his immediate superior in writing of the nature of such services. Whenever possible, he will so inform his superior before agreeing to perform the services or undertaking the activity.

6. A faculty member performing compensated outside profes-

sional services must inform those who engage him that he is acting for himself only, that the University is not a party to the contract, and the University is not liable or responsible in any way. No official University stationary or forms shall be used in connection with the performance of such services, nor shall the name of the University be used in any other way without prior approval of faculty member's Dean or Director.

7. A faculty member may not solicit specific consulting assignments. He may however, make general announcements of his availability as a consultant provided no reference is made to his University affiliation.
8. Fees for outside services should be commensurate with the professional standing of the faculty member and his position at the University of Nevada.
9. When a faculty member works independently on his own time, he may obtain patents or copyrights on the results of his work and enjoy such privileges and profits as legally pertain thereto.
10. Private use of University facilities, equipment and

personnel, unless specifically authorized, shall not be made by persons employed by the University. If private use of University facilities, equipment and personnel, singly or in combination, is authorized, the University shall be reimbursed in an amount agreed upon by the consultant and the Dean or Director to whom the consultant is responsible in the normal discharge of his duties at the University. In general, the consultant and the Dean or Director in arriving at an agreement concerning charges to be paid by the consultant to the University will be guided by costs for facilities, equipment and personnel customarily recognized by private consultants in comparable operations.

11. University Laboratories, bureaus and facilities are not to be used for tests, studies or investigations of a purely commercial character, except when it is shown conclusively that acceptable commercial facilities for such services do not exist within that region of the State where the services are required. Those requiring such tests or services should be advised to apply to business firms or to appropriate State agencies.

12. In controversial cases, wherein results submitted by

commercial testing agencies have been questioned, a faculty member will review these results only with the unanimous consent of all parties to the controversy.

13. Persons proposed for employment by a faculty member undertaking compensated outside professional activities which make use of University facilities must be approved by the immediate superior of the faculty member involved.

14. No faculty member on an "A" (twelve months) contract shall be an employee of another organization. Faculty members on "B" (ten months) contracts may not be employees of other organizations during the academic year. The President or his authorized representative may grant exceptions to these rules.

15. No compensation may be accepted by a faculty member for special tutoring of students enrolled in courses in the University which are offered by the faculty member's Department.

16. A faculty member may be employed to give expert testi-

mony provided he first obtains written approval from the Dean of his College and the President of the University or his authorized representative.

17. All previous University regulations or policy statements pertaining to compensated outside professional services by faculty members are hereby repealed and replaced by the above.

10. Report of the Business Manager for the Quarter July 1, 1961 through September 30, 1961

Copies had previously been mailed to members of the Board.

Mr. Humphrey discussed the report, which was prepared primarily for use of the Regents, the President and the Budget Director.

Motion by Mrs. Magee, seconded by Dr. Lombardi, carried unanimously that the Quarterly Report be accepted.

Dr. Armstrong commended Mr. Humphrey for the excellence of the report and stated that such report has not previously been made available.

## 11. Personnel Recommendations

Personnel recommendations were presented by Dr. Armstrong  
as follows:

### COLLEGE OF AGRICULTURE

Appointments as follows:

Charles Seufferle as Acting Associate Director of Resident  
Instruction in Agriculture, effective immediately and until  
such time as a successor to Dr. Wittwer is appointed.

Gerald J. Schuh as Assistant Agricultural Agent in Clark  
County at a salary rate of \$5800 based on twelve months'  
service effective October 16, 1961 (new position).

Anna Kathrine Banks as Lecturer in Home Economics at a sal-  
ary of \$7000 for the academic year 1961-62 (replacement for  
Dorothy Brownfield).

Laurence Leroy Killinger as Graduate Research Assistant in  
Plant Science at a salary rate of \$3000 based on twelve  
months' service, effective September 18, 1961 (new posi-

tion).

## COLLEGE OF BUSINESS ADMINISTRATION

Appointments as follows:

Len G. Sterling as part time Lecturer in Accounting at a salary of \$500 for the Fall semester 1961.

Eli Grubic as part time Lecturer in Business Administration at a salary of \$500 for the Fall semester 1961.

Leif Oliver Dahl as Graduate Assistant in the Bureau of Business and Economic Research at a salary of \$2000 for the academic year 1961-62 (new position).

## COLLEGE OF EDUCATION

Appointments as follows:

Claudia C. Williams as Graduate Assistant in Elementary Education at a salary of \$1000 for the academic year 1961-62 (replacement for Marian Kilburn).

Benjamin Clarence Moore, Jr. as Graduate Assistant in Elementary Education at a salary of \$1000 for the academic year 1961-62 (replacement for Marian Kilburn).

#### COLLEGE OF ENGINEERING

Appointment as follows:

Robert Randall Horning as Graduate Assistant in Electrical Engineering effective September 15, 1961 at a salary rate of \$2000 based on ten months' service (replacement for John Jon So).

#### DESERT RESEARCH INSTITUTE

Reappointment as follows:

Garry Flint as Graduate Assistant in Psychology, Sociology and Anthropology at a salary of \$500 for the Fall semester, 1961.

Appointments as follows:

George Barnes as Associate Director of the Desert Research



Institute for the Physical Sciences, effective immediately,  
to be responsible for assistance in the stimulation of the  
growth of sponsored and other research in the areas of  
Physics, Chemistry, Mathematics and Engineering.

John Campbell Miller as Graduate Assistant at a salary of  
\$1500 for the academic year 1961-62 (salary to be paid from  
National Science Foundation Grant).

Patricia Fordham as half time Research Assistant at a salary  
of \$1800 for the academic year 1961-62 (salary to be paid  
from Rolley Grant).

Joyce Truitt as half time Research Assistant at a salary of  
\$1700 for the academic year 1961-62 (salary to be paid from  
Rolley Grant).

#### LIBRARY

Appointments as follows:

Harold G. Morehouse as Assistant Social Science Librarian  
at a salary rate of \$6600 per year based on twelve months'  
service, effective September 18, 1961 (new position).

Sylvia Genevieve Ford as Assistant Circulation Librarian  
at a salary rate of \$5280 based on twelve months' service,  
effective October 1, 1961 (replacement for Ruth Dahlgren).

Mildred L. Rook as Acquisition Assistant at a salary rate  
of \$3900 based on twelve months' service, effective October  
17, 1961 (new position).

#### MACKAY SCHOOL OF MINES

Appointment as follows:

Bruce H. De Wyk as Graduate Teaching Assistant in Mining at  
a salary of \$2000 for the academic year 1961-62 (new posi-  
tion).

#### NEVADA SOUTHERN REGIONAL DIVISION

Appointments as follows:

Alice Louise Brown as Acting Reference and Documents  
Librarian, on a half time basis, from September 11, 1961  
to January 31, 1962 at a monthly salary of \$233.33 (tempo-

rary replacement for Mary Fitzgerald).

Maurice de Young as Director of Business Administration

Seminars, August 16, 1961 to January 15, 1962, at a salary of \$750.

Andre Simmons as Assistant in Business Administration

Seminars, September 1, 1961 to January 31, 1962, at a salary of \$300.

6 appointments in the Fall semester 1961 Evening Division.

#### STATEWIDE SERVICES

30 appointments in the Fall semester 1961 Evening Division.

10 appointments in the Fall semester 1961 Off-Campus Program.

6 appointments in the Fall semester 1961 National Defense Education Administration Program.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously that the personnel recommendations be approved.

## UNIVERSITY ENGINEER'S OFFICE

President Armstrong recommended approval of the appointment of Kenneth J. Hollett as Planning Coordinator in the Office of the University Engineer at a salary of \$9600 based on twelve months' service, effective November 1, 1961.

Motion by Mr. Arnold, seconded by Mr. Elwell, carried unanimously that the appointment of Mr. Hollett be approved.

### 12. Citizens' Advisory Committees

President Armstrong recommended appointments for the Committee for the Orvis School of Nursing as follows:

Reappointments until Commencement, 1962:

Mrs. Helen F. Allison	Miss Sylvia Michal
Administrator	Chief Nurse
Carson Tahoe Hospital	Veterans' Admin. Hospital
Carson City, Nevada	Reno, Nevada

Mrs. Genevieve Arensdorf	Mrs. Dorothy Minnis
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Nursing Supervisor          Nursing Supervisor

Clark County School District   Washoe County Health Dept.

Mrs. Smiley Bayless, R. N.    Mrs. John Moore

Reno, Nevada                  Ely, Nevada

Mrs. Frances Eaton          Mrs. M. Kay Murphy

Supervisor                    Superintendent of Nurses

St. Mary's Hospital          Nevada State Hospital

Reno, Nevada                  Reno, Nevada

Dr. Wesley Hall                Mr. Nelson Neff

Reno, Nevada                  Executive Secretary

Nevada State Medical Assn.

Rev. Joseph F. Linde

Supt. of Parochial Schools    Sister Noel, O. P.

Reno, Nevada                  Director of Nursing Services

St. Mary's Hospital

Mrs. Carroll W. Ogren        Reno, Nevada

President

Nevada Hospital Assn.        Sister Seraphine, O. P.

Washoe Medical Center        Administrator

St. Mary's Hospital

Dr. W. E. Ostermiller        Reno, Nevada

Reno, Nevada

Mr. Jack Staggs

Mrs. Maida Pringle            Administrator  
Assistant Administrator       Southern Nevada Memorial  
Nursing Services               Hospital  
Washoe Medical Center       Las Vegas, Nevada

Mrs. Mildred Sebbas         Dr. E. P. Uhler  
Administrator                Reynolds Electrical &  
Pershing General Hospital     Engineering Company  
Lovelock, Nevada              Las Vegas, Nevada

New Members for Appointment until Commencement, 1962

Major Audette                Dr. Martin Levine  
Chief Nurse Officer         Mental Health Coordinator  
Stead AFB Hospital         State Department of Health

Mrs. John Callister         Mr. Keith Macdonald  
Reno, Nevada                 Carson City, Nevada

Mrs. Margriet Clevenger     Dr. Lowell Peterson  
State Supervisor of         Reno, Nevada  
Practical Nursing

State Department of Education Mrs. James Smalley

Henderson, Nevada

Dr. Hugh Collett

Elko, Nevada Mrs. L. H. Sullivan

Reno, Nevada

Mrs. Della Fitzgerald

Executive Secretary Mrs. Alice Timberlake, R. N.

State Board of Nurse Exam. Nevada State Hospital

Mrs. John Hamlet Mrs. Elizabeth Young

Reno, Nevada Director of Nursing

Sunrise Hospital

Mr. James Harrison Las Vegas, Nevada

Administrator

Veteran's Administration Dr. Gilbert Lenz

Hospital Reno, Nevada

Reno, Nevada

Mrs. Walter F. Wedow

Mr. Thomas Horgan State President

Reno, Nevada Parent Teachers Association

He also recommended appointments for the Committee for the

Max C. Fleischmann College of Agriculture as follows, with

definite terms of office to be determined upon recommenda-

tion by Dean Adams:

Reappointment as follows:

Cyril Bastian, Lincoln County

Burt Robinson, White Pine County, or one delegated by

the President of the Woolgrowers Assn.

Eyer Boies, Elko County

Norman Glaser, Elko County

Ray Knisley, Pershing County

Joe Williams, Washoe County

Fred Settelmeyer, Douglas County

Grant Anderson, Lyon County

New members as follows:

Melvin Bowman, Nye County

Emory Conway, Lincoln County

Fay Leavitt, Clark County

Hillary Barnes, Elko County

Richard Marvel, Lander County

John Dameli, Eureka County

Royal Crook, Churchill County

Virgil Getto, Churchill County



Leslie Stewart, Humboldt County

Wilson Mc Gowan, Pershing County

A. N. Hansen, Washoe County

Herbert Witt, Douglas County

Norman Brown, Lyon County

Emmet Day, Lyon County, if Mr. Brown will not serve

Walter Connely, Esmeralda County

Motion by Mr. Crumley, seconded by Dr. Lombardi, carried unanimously that the appointments in the Citizens' Advisory Committees be approved and that the President be authorized to extend the invitations.

13. Eldon E. Wittwer

President Armstrong noted the recent death of Dr. Eldon E. Wittwer. Chairman Grant asked Mr. Porter to draw up a suitable Resolution and he later submitted the following:

RESOLUTION #61-6

The Board of Regents of the University of Nevada officially, and sadly, notes the death, on Saturday, October 14, 1961, of Dr. Eldon E. Wittwer, Director

of Resident Instruction at the Max C. Fleischmann  
College of Agriculture.

Dr. Eldon E. Wittwer was associated with the University of Nevada in a teaching capacity since 1938 when he was first appointed Professor and Head of the Department of Agricultural Economics, and during his many years of association with the University of Nevada he made many notable and substantial contributions to the development of the various courses of instruction and programs of the College of Agriculture. As a result of his efforts and services, the College of Agriculture has received general recognition for its high educational standards, and for the College's substantial contributions in the field of Agriculture and Agricultural Economics in the State of Nevada.

The Board of Regents, therefore, desires officially to record its appreciation of the services rendered by Dr. Eldon E. Wittwer to the University of Nevada and to the State of Nevada.

We desire hereby to express and extend our condolences and sincere sympathy to Dr. Wittwer's family in their

loss and bereavement. We can only say that we, too, are deeply saddened by Dr. Wittwer's death which brings to a close a life of notable educational services to the State and to the University of Nevada in the field of Agricultural Economics.

Wherefore, the Board of Regents of the University of Nevada unanimously directs that this expression of their feelings be noted in the official minutes and record of this meeting and that a copy thereof be transmitted to the family of Dr. Eldon E. Wittwer on behalf of the Board of Regents and the University Administration.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously that the Resolution be spread on the minutes of this meeting and that a copy be forwarded to the family of Dr. Wittwer.

#### 14. Association of Governing Board of State Universities

Regent Magee was the only member of the Board who attended the meeting and "School for Regents" in Lincoln, Nebraska. She reported that it was a most worthwhile and rewarding

experience, and left materials from the meeting for the information of the Board.

15. Eva B. Adams, Director of the U. S. Mint

In view of the fact that Miss Adams is a graduate of the University of Nevada and a former faculty member, Mrs. Magee proposed that the Regents adopt a Resolution congratulating her on her recent appointment as Director of the United States Mint, and proposed that the Resolution be forwarded to Miss Adams in the form of a telegram to reach her in time for her formal installation. Action by consensus was unanimous.

RESOLUTION #61-7

The University of Nevada and we the members of the Board of Regents wish to express to you our joy and pride that an alumna of our institution and a former faculty member has been appointed to such a position of honor in the government of the United States. We join together in sending you our felicitations and best wishes for many fruitful years as Director of the Mint.

16. Regents' Building Committee

Dr. Anderson read and discussed the minutes as follows:

MINUTES OF THE MEETING OF THE  
BUILDING COMMITTEE OF THE BOARD OF REGENTS

October 25, 1961

The Building Committee of the Board of Regents met in room 205, Morrill Hall, University of Nevada, at 7:30 P.M. on the above date. Present were: Dr. Anderson, Chairman; Mr. Arnold, Dr. Lombardi. Mr. Crumley and Mr. Germain, the remaining members of the Committee, were absent. Also present were: Mr. Rogers, Professor Mordy and President Armstrong.

The first item discussed was the University's position in relation to the Seventh Street freeway decision. Dr. Anderson reported to the meeting the statement which he had read into the record during the recent hearings on the freeway. "With reference to the A line (Seventh Street) Alignment:

1. "This routing will cut the University Valley Road

Experiment Station into two parts. Present alignment would require a considerable amount of land area of the station, as well as make any land south of the right-of-way of little value, because of the lack of ready access.

2. "Some land area of the Station which would be required for the right-of-way for this alignment contains experimental plats which have a history of five to ten years. It would be difficult to measure the damage done to experiments being conducted on these plats.
3. "Two years will be required by the University of Nevada to salvage experimental plants and material from the right-of-way area of the University Valley Road Experiment Station.
4. "Access, egress and grad separation structures, as presently located, would create traffic congestion in the vicinity of the University Campus.
5. "Due to the fact that the University Campus is on a much higher elevation than the roadway of this pro-

posed alignment, even though this alignment is to provide a depressed roadway, noise developed by freeway traffic would handicap the University in performing its functions."

President Armstrong reported that Deputy Attorney General John Porter had given some preliminary study to legal problems connected with the University Experiment Station property which would be involved in the Seventh Street route, and after discussion the following motion was approved: The Building Committee recommends to the Board of Regents that in view of possible legal complications respecting the Experiment Station Farm property, this aspect of the matter should be referred to the Office of the Attorney General for full research and investigation and subsequent report to the Board of Regents for recommendation as to appropriate action.

A further motion was approved as follows: We urge that careful consideration be given to the need for planning access and egress roads for the freeway so as to avoid traffic congestion, hazard and noise in the immediate vicinity of the University of Nevada, where these problems already are of considerable magnitude.

With regard to the Social Science building, Reno Campus, which has been funded by the State Legislature for construction during the present biennium, it was noted that in the original contract between the State Planning Board and Skidmore, Owings and Merrill for Master Planning the Reno and Las Vegas Campuses, there was a stipulation that Skidmore, Owings and Merrill would provide to the University, as needed, information on desirable locations of buildings planned for construction prior to the completion of the Master Plans, and that this information would be available by May 15, 1961. This time limit was then extended to October 15, 1961 by the State Planning Board. Mr. Rogers now reported that, by an agreement on which the Regents were not consulted, the State Planning Board has approved the elimination of this entire section from the contract with Skidmore, Owings and Merrill.

Under these circumstances it becomes apparent that Skidmore, Owings and Merrill will not be able to provide the University with such advice within the time period necessary for the beginning of completion of final plans for the construction of the Social Science building. Accordingly, the Building Committee recommends that the final plans for the



Social Science building should proceed on the basis of the site already chosen, since no alternative sites have been recommended. By motion this recommendation was approved with the request that this information be reported to the State Planning Board.

Architect Clopine entered the meeting at this time to present final plans for the remodeling of Clark Library building. It was noted that these plans did not include the raising of the floor level of the south section of the second floor as an additive alternate, which was requested at the last meeting of the Board of Regents. Mr. Clopine indicated that he will proceed to prepare plans for the raising of the floor approximately two feet in the south end of the building as requested. He indicated that he felt that this could be accomplished with a minimum of expense as an additive alternate.

Certain minor changes otherwise were indicated as necessary, and contingent upon the making of these changes the final plans were, by motion, approved and recommended to the Board of Regents.

An offer by Mr. Hyman Werner to sell to the University of

Nevada property located at 826 North Center Street, Reno, for the sum of \$18,500 was discussed. Mr. Rogers reported that the selling price on this basis would be at the rate of \$2.57 per square foot. One lot intervenes between this property and the old Student Union building on North Center Street. After discussion, by motion, it was recommended that in view of questions concerning the final details of the Seventh Street freeway route, and in view of the absence of necessary funds for such a purchase, no action should be taken by the University on this offer at the present time.

President Armstrong read a letter from Dean Carlson of Nevada Southern reporting discussions with representatives of the United States Public Health Service, Radiological Laboratory in Las Vegas, concerning the proposed addition of three buildings on the Nevada Southern Campus related to the Radiological Laboratory. The proposed site locations were referred to Skidmore, Owings and Merrill who recommended that the buildings be rotated 90 degrees from their proposed site and that this would provide a satisfactory location.

The U. S. Public Health Services now desires to proceed with these buildings and requests an expression of opinion from

the Board of Regents as to whether such construction would be acceptable. They have also proposed alternate methods of construction: (1) that the University seek funds from the State Legislature, as was done in the case of the Radiological Laboratory, for the construction of the buildings, to be amortized over a period of time by long term leases; (2) that the buildings be constructed by the Federal government with long term leases of the property sites being granted by the University of Nevada.

After thorough discussion, by motion, which was approved, it was recommended to the Board of Regents that under all the circumstances involved, in which there is no assurance that a special session of the Legislature in 1962 will be called, when this matter might be considered, and there is uncertainty as to whether, even in the 1963 regular session, the Legislature would agree to State financing of such construction, the Board of Regents should approve in principle the location of desired buildings on the Las Vegas Campus on sites as recommended by Skidmore, Owings and Merrill, with long term leases of necessary property being granted by the Board of Regents to the Federal government, and the buildings to be constructed by the Federal government at its own expense.

Architect Hellman joined the meeting at this point to present preliminary plans for the Atmospherium-Planetarium. He reported that plans for solar heating and cooling systems in the building are now definitely a possibility in terms of cost and he hopes to be able to include them in the final plans.

After further discussion, by motion, which was approved, the preliminary plans for the Atmospherium-Planetarium were recommended to the Board of Regents for acceptance.

Mr. Hellman reported that he is reasonably sure that the original construction estimate for this building can be maintained. He indicated that he hopes to present final plans by approximately December 15. Construction time for the building will be approximately five months.

With regard to the purchase of furniture for the Noble H. Getchell Library, which has been a matter of disagreement between the State Purchasing Department and the Board of Regents, Dr. Armstrong reported that Mr. Francis Brooks, Director of the State Purchasing Department, by letter of September 11 indicated that he wished to attend the next

meeting of the Board of Regents to discuss in detail the Finding of Facts which he prepared on this matter, and to discuss other problems that seemed to exist between his Office and the University. Dr. Armstrong said that he had extended an invitation to Mr. Brooks to be present for this purpose at the meeting of the Board of Regents on October 27, 1961. Mr. Rogers reported, however, that recently he had been informed by Mr. Brooks' Office that Mr. Brooks is currently out of the State attending a convention and that he will not be present at the meeting of October 27.

After discussion of the entire matter of the purchase of the Library furniture, it was voted to recommend that the Board of Regents approve a statement of clarification, which is attached to these minutes.

Mr. Rogers reported that two bids have recently been awarded by the State Planning Board (1) to Brunzell Construction Company in the amount of \$633,495 for construction of the Women's Dormitory, Reno Campus, and (2) for construction and installation of utilities, Nevada Southern Campus, to Ets-Hakin and Galvan in the total amount of \$35,621.50.

He also reported that bids for replacement and extension of

heating lines in the quadrangle, University of Nevada, Reno Campus, were recently opened. After discussion, by motion, which was approved, the Committee recommended that the base bid of John F. Kuenzli of \$339,200 plus alternate C in the amount of \$16,666, being the low bid, be accepted by the State Planning Board.

The meeting adjourned at 10:30 P.M.

Charles J. Armstrong

Acting Secretary

STATEMENT OF THE BOARD OF REGENTS CONCERNING THE AWARD OF  
CONTRACTS FOR FURNISHINGS OF THE NOBLE H. GETCHELL LIBRARY,  
UNIVERSITY OF NEVADA

The purpose of this statement is to clarify the position of the Board of Regents of the University of Nevada in the disputed awarding of contracts for furnishings of the Noble H. Getchell Library building on the Reno Campus.

Through an unfortunate distortion of the facts surrounding this disagreement between the Board of Regents and the State Purchasing Department, the University of Nevada has been

cast in an unfair light. This is unjustified in that the members of this Board have based their stand upon careful and lengthy deliberation of what they believe to be in the best interests of the University and the State of Nevada.

The Board of Regents' position is based upon the following:

- (1) There has not been proper coordination between the State Purchasing Department and the University of Nevada. Specifications for furnishings prepared by the University Engineer in consultation with members of the using Library staff were rewritten by the State Purchasing Department without mutual discussion or attempt at agreement. In fact, the University was not extended the courtesy of seeing the revised specifications until bids had already been advertised, and then only upon request. As a working precedent, it would seem fundamental that there be closer liaison between the State Purchasing Department and any using agency.
  
- (2) There has been public distortion with regard to the scope of the University's protest of the furnishing contracts awarded. In the public eye, the issue seems to have resolved down to the single item of so-called

HIGH-PRICED CHAIRS. As a matter of act, only 27 such chairs are involved, and the line recommended by the Regents for purchase, which would cost approximately \$50 more for each chair, would thus involve a total increase of cost of only \$1350 in a total furniture purchase of \$253,695.65. The chairs represent only a small proportion of the total of wood shelving, technical wood furniture, lounge furniture, tables, etc., which the University has challenged.

- (3) All lines of furniture recommended by the Regents came to a total well under the funds appropriated by the Legislature and approved by the State Planning Board for this purpose.
  
- (4) The Board of Regents has already established its protest with the Governor to the effect that it does not believe the contracts as awarded meet the specifications of the bids, and with the cooperation of the Governor, this matter is now under consideration. In a recent meeting with Governor Sawyer, where representatives of the Board of Regents and of the University, and the State Purchasing Agent, Mr. Brooks, were present, it was agreed that Mr. Brooks would send letters



to each contracting supplier requesting them to provide samples of each item for inspection by representatives of the University and by an impartial furniture expert. It was further agreed that Mr. Brooks would send copies of such letters to all members of the Board of Regents. We are still awaiting such action by Mr. Brooks after four weeks.

The Board of Regents also protests the criteria for selection of some of the awarded lines of furnishings. The State Purchasing Agent has made a number of statements about savings to the taxpayers. These statements refer only to initial costs, ignoring the matter of durability in use. This Board questions whether there will be savings at all over the long run, and believes that the taxpayers' interests are vitally affected in this respect also. The University's own experience with these lines has been entirely unsatisfactory.

For example, the awarded line for wood furniture has been in use in another University building for only a few years, and it is already yellowing and splitting. Another award was made to a furnishing line which does not include the specified tables in its standard stock, and the University

is reluctant to serve as guinea pig for such a special run when adequate standard brands of tables are already in manufacture and immediately available. Still another line awarded by the State Purchasing Department calls for what the University considers to be spindly furniture with doubtful long-term durability. In contrast, some of the furnishing lines recommended by the University have been in constant and satisfactory use on this Campus for approximately thirty years.

Finally, the bids as awarded call for a conglomerate collection of furnishings in the Library, which from the point of view of basic harmony is esthetically unpleasant. This is rather like filling a new house with needlessly mismatched furniture.

a) Regarding the freeway, Mr. Porter stated that he had learned from the Governor that the Seventh Street route is subject to some change, and it may be possible to work with Mr. Otis Wright, State Highway Engineer, to have it avoid the University Experimental Farm. He suggested that a meeting be arranged by the Regents' Building Committee with the State Highway Engineer before final routing has been determined.

b) Regarding plans for remodeling of Clark Library building, Dr. Anderson recommended approval by the Board of Regents with certain minor changes as approved by the Building Committee.

Motion by Mr. Broadbent, seconded by Mr. Arnold, carried unanimously that the final plans be approved with changes as discussed in the minutes of the Regents' Building Committee.

c) As recommended by the Regents' Building Committee, no action was taken on the offer of Mr. Hyman Werner to sell his property at 826 North Center Street to the University, in absence of available funds at this time.

d) Regarding the building on the Nevada Southern Campus for the U. S. Public Health Service, Radiological Laboratory --

Motion by Dr. Anderson, seconded by Mr. Germain, carried unanimously that the Regents approve the recommendation of the Building Committee for the location of the proposed buildings, with long-term leases to

the Federal government, the buildings to be constructed by the Federal government at its own expense.

e) Regarding replacement and extension of heat lines on the Reno Campus, Dr. Anderson discussed and recommended approval of the bid as approved by the Building Committee.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously that the bid of John F. Kuenzli be accepted by the State Planning Board in the amount of \$339,200, plus alternate C in the amount of \$16,666.

Motion by Dr. Anderson, seconded by Mr. Crumley, carried unanimously that the minutes of the meeting of the Regents' Building Committee held on October 25, 1961 be accepted.

#### 17. Progress Report Building Program

Mr. Rogers read the report from the State Planning Board on University Projects and discussed certain items as follows:

a) Capurro property, Reno Campus, has been acquired and the recorded deed transmitted to the University Engineer.

b) Regarding the Weller property, Reno Campus, the Attorney

General has been requested to start immediate condemnation proceedings.

c) Architectural negotiations for design of the Social

Sciences building, Reno Campus, have been deferred until a later date to correlate the design with the availability of construction funds.

d) Ferris and Erskine are completing preliminary plans for

construction of addition to the Student Union building and Student Health Services, Reno Campus, and have scheduled their submission for review and approval prior to November 10, 1961.

e) Final drawings for remodeling of Clark Library building

have been checked and returned to the architect for correction.

f) Regarding the structural survey of Morrill Hall, Mr.

Lamberti has requested that he be relieved of his contract obligations due to previous commitments. Mr.

Rogers recommended that the Regents take action to

authorize the Planning Board to relieve Mr. Lamberti  
and to seek the services of Wallace J. Rabenstine, one  
of the two persons suggested by the Planning Board.

Motion by Mr. Crumley, seconded by Mr. Arnold, carried  
unanimously that the Planning Board be so notified.

g) Action on design of Men's and Women's Dormitories, Reno  
Campus, 1961, is pending instructions from the Univer-  
sity.

h) Negotiations for advance planning of Physical Science  
building, Reno Campus, are pending confirmation of sel-  
ection of the architect by the University.

i) Final plans for the fire alarm system, Reno Campus, have  
been checked and returned to the University Engineer for  
appropriate action.

j) The Science and Technology building, Las Vegas Campus,  
has been completed. Notice of completion will be pub-  
lished prior to November 1, 1961. Laboratory furniture  
has not yet been delivered.

- k) The Planning Board has awarded a contract to Ets-Hokin and Galvan, Inc., of Las Vegas, for construction and installation of utilities on the Las Vegas Campus in the amount of \$35,621.50, including two alternates.
  
- l) Design decisions for construction of outside courts and landscaping, Las Vegas Campus, are pending land acquisition study. Mr. Grant reported that two local appraisers have offered their services gratis and have been given maps for study and determination as to the equivalent amount which should be exchanged for property on Flamingo Road.
  
- m) Library building site work, Las Vegas Campus, is approximately one-half completed.
  
- n) Regarding the Library building, Reno Campus, the contractor estimates that the completion date will be November 22, 1961.
  
- o) Progress of the Engineering building, Reno, is on schedule.
  
- p) Electrical panels, pumps, compressor and fresh-air unit

have been checked in the Central Heat Plant Project.

Boilers will be checked starting October 23, 1961.

Boiler will be in operation October 27 and clean-up of

the building will be completed by November 10, 1961.

q) Work is progressing normally on Master Plans and models for both Campuses. Lack of boundary survey has hindered the work, according to Skidmore, Owings and Merrill.

r) The Planning Board has agreed to award a contract for the construction of the Women's Dormitory to Brunzell Construction Company, Reno, in the amount of \$633,495 as the base bid with a deductive change order in the amount of \$66,985 to remove all built-in furniture.

The agreement is being processed for execution.

s) Bids were opened on October 24, 1961 for replacement and extension of heating lines in the quadrangle, Reno Campus. John Kuenzli of Reno was low bidder (see item 16 e, Regents' minutes this meeting).

t) A contract has been awarded to d'Autremont-Helms and Associates for the connection and rehabilitation of the Dining Hall and Jot Travis Heating System and the con-



nection of this work, and the planned addition to the  
high temperature hot water system.

Mr. Rogers reported that pick-up items on the HHFA projects  
such as, Dining Hall, Men's Dormitory and Married Housing  
Units, have been completed.

The Dairy Farm building is substantially complete and will  
be ready for final inspection as soon as certain small  
items have been corrected.

#### 18. Library Furniture

Referring to minutes of Regents' Building Committee, Dr.  
Anderson read a proposed statement (attached to minutes).

Motion by Dr. Anderson, seconded by Mr. Elwell, carried  
unanimously that the statement be forwarded to Mr. Brooks,  
State Purchasing Director, to the Governor, and given to the  
Press.

#### 19. Actions of the Academic Committee and/or the University Council

President Armstrong recommended approval of the following items, all of which had been referred to the Regents by the Academic Committee:

- a) New Definition of "I" Mark - The "I" is a neutral mark or symbol, not a grade, which is given when a student has been performing satisfactory work but for a reason beyond his control has been unable to complete the required work for the course during the semester or term. An instructor giving an "I" must state the reason for giving it, must set forth on the final grade report the work to be done to complete the course, must indicate the standing of the student in the course at the time the "I" is assigned and procure the approval of the instructor's Department Chairman and Dean.

NOTE: The incomplete is not computed in scholastic averages.

The incomplete is made up when the instructor has filed with the Chairman of the Department and the Office of the Registrar a written statement certifying to the completion of the course and assigning a grade to it.

b) Discontinuance of "E" Grade - Regarding the mark of "E"

which is also a conditional entry to the permanent record and for which a \$5 fee is charged for removal.

Motion by Dean Holstine, seconded by Dean Carlson, carried unanimously that the mark of "E" be discontinued.

c) Requirements for Admission to Graduate Study - Motion

by Dean O'Brien, seconded by Dean Weems, carried unanimously that a minimum grade point record on the undergraduate work of 2.5, or its equivalent, or, failing this, a satisfactory score as determined by the Graduate Committee in consultation with the Department concerned, on Graduate Record Examination (Aptitude and Advanced), be set as a requirement for admission to graduate standing.

d) Proposed Change of Scholarship Requirements for College

of Education Graduates - The faculty members of the College of Education have approved the following statement for scholarship requirements for students planning to be graduated from the College of Education, beginning with their enrollment September 1, 1962:

"In order to be graduated, every student shall have an

average of 2.3 grade points for each credit for which he has been registered and counted toward meeting the major teaching field requirements, including all courses repeated."

e) Proposed Pre-Physical Therapy Curriculum - The University will confer the degree of Bachelor of Arts or Bachelor of Science upon any student of high rank who, after completing three years, including the following requirements, shall enter a School of Physical Therapy accredited by the American Medical Association and shall complete successfully the 12 or 18 months certification program of that school. In order to receive the degree in this fashion, the student must present signed certification from the Administration of the School of Physical Therapy, which includes a statement of the courses taken, grades achieved, and a recommendation that the degree be granted.

Since several Schools of Physical Therapy require a Bachelor's Degree, a student may wish to remain at Nevada and complete the requirements for a Bachelor's Degree with a field of concentration in Physical Education or in one of the Biological or Physical Sciences,

or with a standard field of concentration.

P. E. 100 (4 credits), 290, 452, 451 (9 credits)

English 101, 102 (6 credits)

Military 101, 102, 201, 202 (4 credits)

Chemistry 101, 142 (8 credits)

Math 101, 102, or 107 (3 or 4 credits)

Physics 151, 152 (6 credits)

P. S. 201, 202 (2 credits)

Psychology 101, 231, 233 (7 credits)

Sociology 101 (3 credits)

Zoology 103, 223, 224, 226 (9 credits)

Health Education 215, 291 (3 credits)

Humanities (6 credits)

Language (0-16 credits)

Electives (9-30 credits)

For a total of 96 credits

Motion by Dr. Lombardi, seconded by Mr. Elwell, carried  
unanimously that the above recommendations be approved.

A meeting to open bids was held in room 205, Morrill Hall,  
at 2:00 P.M., on Monday, October 16, 1961. Present were  
Assistant Business Manager Hattori, and Assistant Engineer  
Whalen. Bid notice had duly appeared in local papers for  
SALE OF KEWANEE 588 BOILER.

One bid was received, and was opened by Mr. Hattori, as  
follows:

Woodland By-Products Company, accompanied by cashiers  
check in the amount of \$255.           \$5,100

It is recommended that the bid of Woodland By-Products  
Company, in the amount of \$5,100 be accepted, and that the  
boiler be sold to this firm. This bid is, in my opinion,  
a fair price for the boiler.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved: /s/ Neil D. Humphrey, Business Manager

/s/ Charles J. Armstrong, President

Motion by Dr. Lombardi, seconded by Mr. Germain, carried unanimously that the Board ratify the acceptance of the bid.

21. Extra-Curricular Activity Scholarship Program, Nevada

Southern

President Armstrong read a proposal forwarded by Dean Carlson regarding an extra-curricular activity scholarship program for Nevada Southern. He explained that it is the intent to include such activities for awards as Band, Choir, Drama, Athletics, Student Government, etc. At the present time, however, the program at Nevada Southern does not include all of these activities, and it is possible that until it does, most awards would go to athletes. The amount and number of such awards would be in relation to the amount of money available from gifts for the purpose. President Armstrong recommended approval.

Motion by Mr. Germain, seconded by Mr. Elwell, carried unanimously that the proposal be approved, pending review by appropriate persons.

22. Civil Defense

President Armstrong reported for the information of the Board. For some time the Administration of the University has been studying ways of cooperating with other State agencies in disaster planning under Civil Defense with the view of developing a plan for the function of the University in case of attack or other disaster. Further report and recommendation will be presented to the Regents at a later date.

### 23. Budget for 1962-63

President Armstrong reported that the Deans are now assembling their budgets for review and interview by the President. The budgets will be ready for consideration by the Regents the first week in January. He further stated that the University must be in a position to start filling new positions which have been authorized by that time. The budget preparation will not include detailed salary recommendations for existing professional positions but will provide lump sums. Dr. Armstrong suggested that individual salaries be reviewed by the Salary Committee of the Board and acted upon by the Regents at a later meeting.

Motion by Mr. Crumley, seconded by Mr. Arnold, carried



unanimously that the budget presentation plan as outlined by the President be followed and that the next meeting be set for Saturday, January 6, 1962 in Las Vegas.

#### 24. Life Science Wing

President Armstrong asked that the Building Committee of the Regents be given authority to approve final negotiating on the contract for the Life Science Wing in order to avoid any unnecessary delay.

Motion by Mr. Arnold, seconded by Mr. Broadbent, carried unanimously that the Building Committee of the Regents be given authority to approve final negotiations in regard to the Life Science Wing.

#### 25. Code and Salary Committee

Mr. Crumley, Chairman, reported on the meeting held in the President's Office starting at 8:00 A.M. on this date with all members of the Committee present. The Committee had previously approved the revised University Code, which in turn was to be submitted to the University faculty for vote and then to be acted upon by the entire Board of Regents.

In the meantime, two proposed amendments had been submitted to the Regents' Committee and were considered at this morning's meeting as follows:

- a) From the Faculty Code Committee, in response to request of the University Faculty at a meeting on April 13, 1961, a recommendation to include in the Code the following statement: "The Department Faculty, consisting of all full time teaching and research staff members within the Department, shall be responsible for drawing up rules and by-laws to govern the Department. The rules and by-laws shall be in force provisionally when they are approved by the Dean of the College and shall be fully in force when approved by the President. Any rules or by-laws developed to govern the operations of a Department shall not conflict in any way with other provisions as contained in the Code." (To be added to Chapter I, Section VII, Department Chairman, as #2.)

The Regents' Code and Salaries Committee approved the amendment.

- b) From the Faculty Salary Committee, in response to a discussion and vote in the University Faculty meeting

on April 13, 1961, in which a motion was made that the Code provide that individual Evaluation Reports be shown to the person evaluated (motion was lost, 29 for, 32 against; but the closeness of the vote led the President to refer the matter back to the Committee and the University Council), a recommendation that when the Code is submitted to the University Faculty for mail ballot, it should allow (1) a vote on the document as it now stands (which would mean, of course, that the faculty member would not see his Evaluation Report) and (2) the alternative, a vote on the document to include an amendment that the faculty member shall see his Evaluation Report.

The Regents' Code and Salaries Committee disapproved the portion of the amendment that the individual shall see his Evaluation Report, and substituted the provision that the Report shall be discussed in general by the Department Chairman with the person being evaluated and he shall be told whether or not he is being recommended for promotion and/or increase in salary with reasons therefor.

Motion by Mr. Germain, seconded by Mrs. Magee, carried unanimously that the action taken by the Code and Salaries

Committee of the Regents (above) be approved.

26. John C. Kinnear, Jr.

Mr. Broadbent reported for the information of the Board that Mr. Kinnear, who has served as Chairman of the Citizens' Advisory Committee for the Mackay School of Mines and who has in other ways contributed to the University, has now been made General Manager of Kennecott Copper Company's Western Division and will be moving from the Ely area to Salt Lake City. Mr. Broadbent proposed that, in view of his service to the University, it would be appropriate for the Board to congratulate him.

Motion by Dr. Lombardi, seconded by Dr. Anderson, carried unanimously that a message be sent to Mr. Kinnear on behalf of the Board of Regents congratulating him and extending good wishes.

27. Charles Hendel Letter

Dr. Anderson, as well as other Regents, had received from Mr. Charles Hendel, former Assemblyman, a letter enclosing a newspaper clipping regarding proposals that reclamation of

water and diversion of water from flood areas to practical usage be given careful study. Dr. Anderson suggested that the Regents take note of the correspondence from Mr. Hendel. Chairman Grant thanked Dr. Anderson and ordered that the correspondence be left with President Armstrong for forwarding to Professor Mordy. He asked the Secretary to send a note of acknowledgment to Mr. Hendel.

## 28. International Student Program

Dr. Anderson, Chairman of the Committee, reported that three meetings had been held to date, and reported as follows:

### BACKGROUND INFORMATION ON UNIVERSITY OF NEVADA'S PLANS FOR AN INTERNATIONAL STUDENT PROGRAM

By action of the Board of Regents at its last meeting, a committee made up of Regents, faculty and students was authorized to study ways in which the University of Nevada could expand the scope of its Foreign Students Program.

After investigation of the merits and past history of such programs, the committee adopted the following statement of purpose:

"Bearing in Mind:

That one of the most powerful forces for peace and understanding in our time has been the mutual exchange of students between nations;

And that the University of Nevada's contribution to this national effort has not grown at the same rate as other American Universities;

IT IS THE AIM OF THIS COMMITTEE TO FOSTER AN EXPANDED PROGRAM OF INTERNATIONAL STUDENT EXCHANGE AT THE UNIVERSITY OF NEVADA, SO AS TO FULFILL OUR OBLIGATION OF ASSISTANCE TO THE NATION IN ITS EFFORTS TOWARDS WORLD PEACE, TO BROADEN AND ENRICH THE UNDERSTANDING OF OUR STUDENTS FOR THE TRADITIONS AND CULTURE OF THE WORLD'S PEOPLES, AND TO OFFER OUR EDUCATIONAL FACILITIES TO THE STUDENTS OF OTHER LANDS IN THE BASIC CAUSE OF HUMANITY AND PROGRESS."

The committee recommended that the University seek professional advice in developing its program, through membership in the National Association of Foreign Student Advisors

and by consultation with major Universities that have long-established programs. As to the problem of admission requirements, the committee urged that the University make use of Federal agencies trained in screening of applicants. It also drafted admission proposals containing such requirements as above-average scholastic ability, fluency in the English language and financial responsibility.

For housing of international students, the committee said that the University should make a study of off-campus facilities, limited dormitory housing, and the possibility of fraternity and sorority sponsoring of one or more students, keeping in mind that its first obligation is to Nevada students.

Some financial aid to deserving international students could be made possible through such means as scholarships, fellowships, loan funds, tuition waivers, and graduate assistantships, the committee said. Federal and University sources of aid should be explored.

Other recommendations included study of possibility of joining Exchange Programs under the Fulbright-Hays Act; participation in the Mutual Cultural Exchange Act of 1961; special

classes for improving English ability of international students, registration assistance by faculty and students, and social activities on and off Campus.

For administration of the program, the committee recommended that next year, the University should provide for part-time person to serve as International Student Advisor. The position would eventually become full-time, as need is demonstrated.

The Collegiate Council of the United Nations, composed of University of Nevada students headed by Miss Cecilia Molini and Mr. Samuel Vaughn is cooperating enthusiastically in giving the international students a favorable impression of American University and family life.

Motion by Dr. Lombardi, seconded by Mr. Arnold, carried unanimously that the report be accepted.

#### 29. Educational Planning Committee

Dr. Young reported on a Las Vegas meeting of a portion of the Educational Planning Committee being held, and from which he returned for the Regents' meeting. The Reno group



met with various segments of the Las Vegas Campus and are now meeting with Division Chairmen and with faculty groups on Master Planning. Dr. Young reported that the competence and enthusiasm of the faculty at Nevada Southern were of pleasing amazement to the members of the Committee. As a result of these two-day meetings, the Educational Planning Committee will later present recommendations regarding Nevada Southern for consideration of the Board of Regents.

The Board adjourned at 12:20 P.M. to have luncheon in the Dining Commons with the State Planning Board, which also was meeting on the Campus this date, and then went into executive session.

The next meeting will be held on Saturday, January 6, 1962 in Las Vegas.

A. C. Grant

Chairman

Alice Terry

Secretary

10-27-1961